

**MINUTES**  
**REGULAR MEETING**  
**STEPHENS COUNTY BOARD OF COMMISSIONERS**  
**COURTHOUSE ANNEX**  
**JUNE 12, 2007**  
**5:30 P.M.**

**PRESENT:** Commissioners Kenneth Peeples, Rex Anderson, and Harold Andrews; County Administrator Darrell Hampton; Finance Director Phyllis Ayers; County Attorney Brian Ranck; and Interim County Clerk Kimberly Ashe

Commissioner Kenneth Peeples called the meeting to order at 5:30 p.m. and welcomed those present. Mr. James Thomas gave the Invocation and led the Pledge of Allegiance.

**I. APPROVE AGENDA**

A motion was made by Commissioner Anderson, seconded by Commissioner Andrews, to approve the agenda as amended. **Motion carried unanimously.**

**II. PUBLIC HEARING**

1. CONSIDER THE ADOPTION OF THE PROPOSED FISCAL YEAR 2008 BUDGET AS PRESENTED.

Administrator Darrell Hampton announced that this was the second and last public hearing on the FY 2008 budget. A motion to approve the FY 2008 budget as presented and authorize Chairman Peeples to sign resolution was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

**III. PUBLIC HEARING**

1. CONSIDER THE ADOPTION OF THE RESOLUTION FOR THE IMPLEMENTATION OF E911 PHASE 2.

Administrator Darrell Hampton announced that this was the final public hearing on this issue. Commissioner Peeples asked if there were any questions or comments from the crowd. Mr. Bill Good asked if this tax would apply to phones purchased out of town. Administrator Hampton answered this question, stating that the tax would be applied according to the billing address. "Any cellular phone with a billing address within Stephens County will be taxed" stated Administrator Hampton. A Motion was made by Commissioner Anderson, seconded by Commissioner Andrews to approve the resolution,

allow Commissioner Peeples to on behalf of The Commission and to close the public hearing. **Motion carried unanimously.**

#### **IV. APPROVE MINUTES**

1. APRIL 10, 2007 REGULAR MEETING
2. APRIL 17, 2007 CALLED MEETING
3. MAY 1, 2007 REGULAR MEETING
4. MAY 15, 2007 REGULAR MEETING
5. MAY 21, 2007 CALLED MEETING
6. MAY 21, 2007 CALLED MEETING
7. MAY 22, 2007 CALLED MEETING
8. MAY 22, 2007 REGULAR MEETING
9. MAY 23, 2007 CALLED MEETING
10. MAY 29, 2007 CALLED MEETING

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to approve the minutes as written. **Motion carried unanimously.**

#### **V. OLD BUSINESS**

1. RECEIVE A REPORT FROM THE JAIL COMMITTEE ON THE FEASIBILITY OF USING THE OLD HOSPITAL AS PART OF JAIL ADMINISTRATION.

Phyllis Ayers presented a cost comparison statement showing that it would be unfavorable to house any portion of jail administration at the old hospital. The committee felt for their research that administration should be located in the new jail building as draw on the plans.

2. REVIEW THE RESOLUTION FOR DECLARATION OF INTENT TO REIMBURSE OR REFINANCE NEW JAIL CONSTRUCTION COSTS WITH TAX EXEMPT FINANCING.

Finance Director Phyllis Ayers asked the commission to authorize this resolution. Finance Director Ayers stated that this is necessary to insure that any funds borrowed for this project will be without tax.

A motion was made by Commissioner Anderson, seconded by Commissioner Andrews to authorize Chairman Peeples to sign the resolution.

3. DISCUSS DUMP TRUCK BID PRICE REDUCTION.

Administrator Darrell Hampton explained the decrease in price to The Commission and explained that the trucks should be delivered by the end of the month. A motion was made by Commissioner Andrews to accept the decrease in price. This motion was

seconded by Commissioner Anderson. **Motion carried unanimously.**

4. MR. JOHN MERCK OF THE SUMMIT TO PRESENT DOCUMENTATION.

Mr. Merck presented a signed and sealed letter from his engineer stating approval for The Summit roads, as The Commission had requested previously. A motion was made by Commissioner Anderson, seconded by Commissioner Andrews to approve this project. **Motion carried unanimously.**

## **VI. NEW BUSINESS**

1. REVIEW AND CONSIDER THE APPROVAL OF A FIREWORKS RESOLUTION.

A motion was made by Commissioner Andrews and seconded by Commissioner Andrews to approve the adoption of this resolution. **Motion carried unanimously.**

2. REVIEW REVISED COUNTY CLERK JOB DESCRIPTION.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to accept this revision. **Motion carried unanimously.**

3. CONSIDER THE APPROVAL OF FISCAL YEAR 2007 BUDGET AMENDMENTS.

Finance Director Phyllis Ayers spoke to The Commission on this item, stating that these were line item moves only. All departments were still on track to finish the year within budget. A motion to approve these amendments was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

4. CONSIDER APPOINTMENT TO THE STEPHENS COUNTY BOARD OF FAMILY AND CHILDREN SERVICES.

Kenny Jarvis of DFACS recommended to The Commission that Mr. Floyd Means be reappointed to serve on the board. A motion was made by Commissioner Anderson, seconded by Commissioner Andrews to accept this recommendation. **Motion carried unanimously.**

5. AUTHORIZE THE CHAIRMAN TO SIGN THE LOCAL STATEMENT OF SERVICE AND MAINTENANCE IN LIEU OF RENT IN PUBLIC BUILDINGS FOR DFACS.

Finance Director Ayers presented this document to The Commission and briefly explained the calculation of the rent. A motion was made by Commissioner Andrews and seconded by Commissioner Anderson to approve execution of the agreement. **Motion**

**carried unanimously.**

6. CONSIDER THE APPROVAL AND AUTHORIZE THE CHAIRMAN TO SIGN THE BOND DOCUMENT FOR THE CMC PROJECT.

A motion to approve execution of the bond document was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

7. CONSIDER A REQUEST FOR SECURITY LIGHTING AT THE EMERGENCY COMMUNICATIONS CENTER.

Rex Nelms explained the need for this lighting and the fact that it would allow the security cameras already in place to pick up images. A motion to approve this request was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

8. AUTHORIZE THE POSITION AND ADJUST THE PAY GRADE OF AN EMERGENCY COMMUNICATION TRAINING OFFICER.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to this item was tabled until the June 26<sup>th</sup> meeting. **Motion carried unanimously.**

9. CONSIDER THE APPROVAL OF EMPLOYEE BENEFITS FOR TWO PART TIME EMPLOYEES.

An explanation of these benefits was given by Finance Director Phyllis Ayers. It was noted that the cost to the county for Ms. Dooley's package is \$ 7,427.00 a year and the cost for Mr. Brewers package is \$5,934.00. It was discussed that both of these employees are actually on call employees, not part-time and the cost to the county to pay these employees by the hour would be much greater than the current expense. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to continue to provide the current package to these employees. **Motion carried unanimously.**

10. CONSIDER DEBT FUNDING OPTIONS FOR THE CONSTRUCTION OF THE NEW JAIL.

Finance Director Phyllis Ayers explained what she believes to be the best debt funding option for the county and asked The Commission for permission to issue RFP's to finance institutions. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to issue RFP's. **Motion carried unanimously.**

11. CONSIDER BIDS FOR RETENTION POND MATERIALS.

Darrell Hampton explained to The Commission that only two bids were received on this material and of those only one bid met the qualifications. He requested that this Oldcastle Precast be awarded this job. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to approve the bid. **Motion Carried unanimously.**

12. CONSIDER REPLACING THE ROOF ON THE ANNEX BUILDING.

The Commission briefly discussed this issue and decided that the future of the annex building need to be decided before that investment was put into it. A motion was made by Commissioner Anderson, seconded by Commissioner Andrews to deny this request at this time. **Motion carried unanimously.**

13. CONSIDER A REQUEST FOR VARIANCE SUBMITTED BY MR. AND MRS. HEATON

The existing and proposed plats were reviewed by The Commission. Brian Ranck stated his belief that the variance should be granted in an attempt to eliminate future issues. Commissioner Anderson made a motion to approve this variance. This motion was seconded by Commissioner Andrews. **Motion Carried unanimously.**

**VII. INVOICES OVER \$5000**

1. YANCEY BROTHERS  
Approve \$4,900 for the rental of a compactor to be used at the at Haystone Brady grading site.

A motion to approve this invoice was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

2. YANCEY BROTHERS  
Approve \$15,600 for the rental of a pan to be used at the Haystone Brady grading site.

A motion to approve this invoice was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

3. QUICK TECHNOLOGIES

Finance Director Phyllis Ayers spoke on this invoice. This \$ 9,700 is an estimated cost for the replacement of a failing server at the Tax Assessors Office. This is a critical repair. Funds are available in the appropriate budget for this project.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to approve this expense. **Motion carried unanimously.**

#### 4. DYLCO PAVING

Administrator Hampton spoke on this invoice. This \$ 61,646.36 is for the paving of Blue Ridge Drive, Piedmont Circle, Laura Lane, and Martin Drive. This price is higher than expected, the additional cost was incurred for additional asphalt necessary to fill ruts and potholes that had developed. The Commission discussed the causes and several options and preventative measures that will take place in the future. Attorney Brian Ranck agreed to speak with the contractor and discuss how to handle the remainder of the contract.

A motion was made by Commissioner Anderson to approve this invoice having no other options. This motion was seconded by Commissioner Andrews. **Motion carried unanimously.**

#### 5. PETER R. BROWN CONSTRUCTION, INC.

Administrator Darrell Hampton explained that this invoice for \$126,200 is for architectural services rendered on the jail construction project. This completes payments due for the engineering and design phase of this project.

A motion was made by Commissioner Andrews and seconded by Commissioner Anderson to approve this project. **Motion carried unanimously.**

#### 6. STEPHENS COUNTY VOLUNTEER FIRE DEPARTMENT

This request was explained by Administrator Hampton. The request for \$8250 and comes from the Volunteer Fire Department this funding will be used to provide Hepatitis B vaccinations to these volunteers. Finance Director Ayers noted that these funds were available in the budget.

### VIII. MATTERS FROM DEPARTMENTS

#### 1. FINANCE REPORT

Finance Director Phyllis Ayers gave a report of county finances stating that there are no significant issues at this time. She did note that LOST and SPLOST numbers have dropped to “pre-Super Wal-Mart.” This is a bit of a concern. On a more upbeat note, Finance Director Ayers stated that she had received promising reports on the tax digest. It appears that the digest numbers are larger and the number of deductions is a little smaller than had been previously projected.

#### 2. ADMINISTRATORS REPORT

Administrator Darrell Hampton stated no significant issues as well and followed up with

a report on the jail project. In approximately two weeks the contractor should be ready to begin pouring footers and so forth. The removal of the drums should take place tomorrow depending on weather. Administrator Hampton provided The Commission with three drawings and requested a final color selection.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to approve the slate gray and sury beige model. **Motion carried unanimously.**

## **IX. MATTERS FROM CITIZENS**

### **1. BOARD OF EDUCATION AUDITORIUM COMMITTEE REQUESTS TO SPEAK BEFORE THE COMMISSION.**

Mr. James Thomas spoke before The Commission to ask the board to include the Art Center on SPLOST V. Mr. Thomas stated, "The school board wants this, the community wants this, let's work together and make it happen."

## **X. EXECUTIVE SESSION**

### **1. LEGAL MATTER**

The Commission held executive session from 6:50 until 7:02 to discuss a legal matter.

## **XI. ADJOURNMENT**

There being no further business, the meeting was adjourned.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2007

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Kenneth Peebles, Chairman

Attest

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Kimberly Ashe, Interim County Clerk